## **Order PayTrain® Mastery Today!**

#### Call PAYO Learning Systems Customer Service at (800) 444-5015 or +1-651-905-2613, 8:00 a.m. - 5:00 p.m. CT, Monday-Friday.

□ ONLINE at www.LearnPayroll.com □ FAX to (651) 905-2669 □ EMAIL to PAYOLearningSystems@holmescorp.com

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#### Order Information:

2025 PayTrain Mastery*	Self-Study				Guided-Study <sup>†</sup> (Indicate class date preference below)				
Pricing for 1-2 programs	Price: Complete Online Product	Quantity	Price: Online + Print Books	Quantity	Price: Complete Online Product	Quantity	Price: Online + Print Books	Quantity	Total
PAYO Members	\$1,120		\$1,270		\$1,270		\$1,420		
Colleagues of Members	\$1,260		\$1,410		\$1,410		\$1,560		
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3 or more! Call Abby Fett at	Sales Tax: Please add applicable state/local sales tax on orders shipped to: AL, AZ, CA, CO, CT, DC, FL, GA, IA, IL, IN, KY, LA, MA, MD, MI, MN, MO, NC, ND, NE, NJ, NM, NV, NY, OH, OK, PA, SC, TN, TX, UT, VA, WA, WI, WV. **								
(888) 852-6664	FOR PRINT BOOK ORDERS ONLY — Add \$32 Shipping Ground (Continental US)***: Total (U.S. Dollars):								
for quantity discounts.									

\* Purchase *PayTrain 2025* if you are preparing for the **Fall 2025 or Spring 2026 CPP** exam. Purchasers of the 2025 materials will have access to the online portion through September 15, 2025. \*\* Sales Tax: We reserve the right to adjust tax amount to reflect actual state/local sales tax rates. If you are unsure of your appropriate sales tax, please call us or order online. " Shipping & Handling: Shipping will be provided via Ground Transit unless otherwise specified. PAYO reserves the right to utilize alternate shippers when necessary. Orders shipped via Ground will normally arrive within 5-7 business days of processing the order. Contact us for international rates.

#### **IMPORTANT NOTIFICATIONS:**

- If you are preparing for the CPP exam at an international testing center or through the military before September 2025, please contact Abby Fett at abbyf@holmescorp.com to determine which materials to purchase.
- The cost of PayTrain does NOT include the CPP exam fee.
- Return Policy: Unused items may be returned for a full refund (less shipping and handling) within 30 days. To receive a refund, the printed materials must be in good resale condition and the online components must not have been activated. Return unused materials to the PAYO Learning Systems Distribution Center, at the address listed above. Please enclose a copy of the packing slip to ensure that your refund is processed in a timely fashion.

### <sup>†</sup>Guided-Study Course Selection:

To enroll in a Guided-Study course, please number your first and second class date preference below for each person enrolling in the course:

PayTrain 2025 Class Schedule						
Mar 17 - Jun 6, 2025	May 26 - Aug 15, 2025	Aug 25 - Nov 14, 2025	Dec 8, 2025 - Feb 27, 2026			
Mar 24 - Jun 13, 2025	Jun 2 - Aug 22, 2025	Sep 8 - Nov 28, 2025	Dec 15, 2025 - Mar 6, 2026			
Apr 7 - Jun 27, 2025	Jun 9 - Aug 29, 2025	Sep 22 - Dec 12, 2025	Dec 22, 2025 - Mar 13, 2026			
Apr 21 - Jul 11, 2025	Jun 16 - Sep 5, 2025	Oct 6 - Dec 26, 2025	Dec 29, 2025 - Mar 20, 2026			
Apr 28 - Jul 18, 2025	Jun 23 - Sep 12, 2025	Oct 20, 2025 - Jan 9, 2026	Jan 5 - Mar 27, 2026			
May 5 - Jul 25, 2025	Jun 30 - Sep 19, 2025	Nov 3, 2025 - Jan 23, 2026	Jan 12 - Apr 3, 2026			
May 12 - Aug 1, 2025	Jul 28 - Oct 17, 2025	Nov 17, 2025 - Feb 6, 2026	Jan 19 - Apr 10, 2026			
May 19 - Aug 8, 2025	Aug 11 - Oct 31, 2025	Dec 1, 2025 - Feb 20, 2026				

# IMPORTANT: Please fill out shipping and billing information on back side of order form



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Complete the shipping and payment informati	on below then call, fax, mail or email your order to us.			
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Email Address ( <b>Required</b> for issuance of online access code and notification	of product updates)			
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#### Questions? Call 800-444-5015 or

+1-651-905-2613.

For volume discount pricing, call Abby Fett at 888-852-6664.